



KMCT
AYURVEDA MEDICAL COLLEGE

Approved by NCISM and Affiliated to Kerala University of Health Sciences.

TO WHOM SO EVER IT CONCERN

This is to certify that the information in the attached documents is verified by me and is true to the best of my knowledge.



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PRINCIPAL
K.M.C.T. AYURVEDA
MEDICAL COLLEGE





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MINUTES OF ACADEMIC COUNCIL ON STAKEHOLDERS FEEDBACK REPORTS



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FEEDBACK AND ACTION TAKEN ANALYSIS REPORT

The feedback analysis committee designed and collected feedback from different sectional stake holder of the institution with aim to monitor and evaluate the performance and to take remedial measures of as and when required for the betterment of quality of the service provided by the institution and to maintain the standard of the BAMS education provided. The feedback collected from students, teachers, professionals, alumni and employers about the aspects of the curriculum and its applicability were taken as reports of various stakeholders.

FEEDBACK ANALYSIS

The data collected by the committee was consolidated, sorted and analyzed thoroughly following which the analysis report was drafted. The area of concern pointed various stakeholders was attended positively with care. Stepwise planned actions were taken for sorting and mending the concerns addressed.



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2023 - 2024



MINUTES OF ACADEMIC COUNCIL COMMITTEE MEETING

2023--2024

| | |
|---------------------|------------------------------------|
| Name of the Meeting | Academic Council Committee Meeting |
| Date: 5.9.2023 | Venue: Principal chamber |

AGENDA:

1. Interdisciplinary/Interdepartmental courses
2. To discuss regarding NAAC accreditation work
3. PTA meeting
4. Analysis of Regular exam Results
5. Supplementary batch preparation
6. Extracurricular Activities for students
7. Review of academic plan and preparation
8. Attendance evaluation & scheduling
9. Strategic planning for the next five academic years
10. Value Added and Add on courses
11. Faculty enrollment for PhD
12. Stake holders feedback report



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Details of Team Members

| Faculty Name | Designation | Signature |
|-----------------------|----------------------|-----------|
| Dr Subhashree G.H | Professor, Principal | |
| Dr Dinesh Kumar P.M | Professor | |
| Dr Hari Krishnan | Professor | |
| Dr Vipin P.C | Professor | |
| Dr Deepthi | Associate Professor | |
| Dr Bhargya B.S | Associate Professor | |
| Dr Najeeb | Associate Professor | |
| Dr Aiswarya | Associate Professor | |
| Dr Nithin Veeran | Associate Professor | |
| Dr Sijina | Assistant Professor | |
| Dr Aswathi Sree Varma | Associate Professor | |
| Dr Seenu Mohan | Professor | |
| Dr Anathi | Associate Professor | |
| Dr Sharon | Associate Professor | |

| Sl No | Minutes of Meeting | Action taken |
|-------|--|---|
| 1. | Interdisciplinary/Interdepartmental courses: It has been determined that faculty members will select subjects for interdisciplinary and interdepartmental courses from their respective fields. Additionally, for Add-on Courses and Value-added courses. | It is ensured that letters are sent to the respective departments without fail. |
| 2. | To discuss regarding NAAC accreditation work: The NAAC work is under progress and the documentation of each program done regularly. | A tentative plan has been formulated and presented to the Principal. |
| 3. | PTA meeting: The principal has requested all class coordinators to notify the general PTA meeting tentatively scheduled for November 06, 2023 from 9:30 am to 2:30 pm. Class coordinators are directed to prepare all necessary documents, including students' leave status, academic progress, and disciplinary records, prior to the | The management needs to be informed about the meeting details. |





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| | meeting. | |
| 4. | <p>Analysis of Regular exam Results There is a need to enhance the quality of the results. The principal has instructed all faculty members who couldn't achieve a 100% pass rate in their respective subjects to submit a letter outlining the measures they intend to implement for improving results in the next academic year.</p> | The teachers have written explanation letters regarding the absence of a 100% pass rate and have outlined measures to enhance results. Failed students were supported and motivated through mentoring and revision classes. |
| 5. | <p>Supplementary batch preparation Regarding the notification for the second year supplementary examinations, the Principal has tasked for obtaining the details of all students scheduled to appear for these exams.</p> | Teachers are advised to ensure that students are adequately prepared to pass the exams and to take time for revision classes accordingly. |
| 6. | <p>Extracurricular Activities for students: Since we have an operational indoor stadium within the KMCT Campus, all class coordinators are directed to notify students and compile a list of those interested in participating in sports and arts. A schedule will be arranged to utilize these facilities, along with access to the gymnasium within the campus premises.</p> | Class coordinators are directed to disseminate the information within their respective classes. |
| 7. | <p>Review of academic plan and preparation Principal instructed to submit full preparation in an organized manner.</p> | Class coordinators are briefed on the preparation of the academic plan and forwarded to HODs. |
| 8 | <p>Attendance evaluation & scheduling Attendance shall be evaluated every month and informed to parents about the shortages if any, so before university exam. All HODs shall display the monthly attendance of the students in the notice board.</p> | It is ensured that letters are sent to the respective departments HOD's. |
| 9 | <p>Strategic planning for the next five academic years KMCT Ayurveda College targets to achieve NAAC Accreditation with good academics and infrastructure. Thus the institution started to sustain research and development programs. Committee members made systematic planning to execute additional programs for improving student quality and academic excellence. Recruiting vigilant staffs to exercise proper output</p> | A tentative plan has been formulated and presented to the Principal. |



Principal
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| | | |
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| | from the students through add on and value added courses. | |
| 10 | Value Added and Add on courses Principal instructed to submit full preparation in an organized manner. | All HODs were informed regarding the topics to be selected for courses. |
| 11 | Faculty enrollment for PhD As a part of improving quality, principal instructed all eligible faculty members to enroll for PhD. | The faculties were engaged to take up PhD programmers. |
| 12 | Stake holders feedback report The feedback analysis committee designed and collected feedback from different sections of stake holder of the institution in order to evaluate the remedial measures to be taken for providing better quality services. | The data collected was consolidated sorted and analyzed for drafting a report. The area of concern was noted and actions were taken accordingly. |

Copy to

1. Director
2. Vice Principal
3. All HODs
4. Administrative Officer
5. Academic Meeting Coordinator



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MEDICAL COLLEGE





ACTION TAKEN REPORT ON STUDENTS FEEDBACK 2023-2024

Stake holder: Students

| Q. No | Parameter | Analysis | Suggestions | Action taken |
|-------|--|-------------------------------------|---|--|
| 1 | The course outcomes are well defined and clear | Most of the students were satisfied | Nil | Nil |
| 2 | The value- added courses are offered in the Curriculum | Most of the students were satisfied | Nil | Nil |
| 3 | The course in curriculum emphasize on personal and career development | Most of the students were satisfied | Nil | Nil |
| 4 | The course syllabi have rational between theory and practical | Most of the students were satisfied | Nil | Nil |
| 5 | The design of course contributes to extra learning or self-learning also | A few were not satisfied | Some students were having difficulties with extra learning (electives). | Message conveyed to the principal and teachers were informed to guide them with electives. |

ACTION TAKEN REPORT ON TEACHERS FEEDBACK 2023-2024

Stake Holder: Teachers

| Q.No | Parameter | Analysis | Suggestion | Action Taken |
|------|---|-------------------------------------|------------|--------------|
| 1 | The course outcomes are clearly stated | Most of the teachers were satisfied | Nil | Nil |
| 2 | The syllabus is suitable to the course | Most of the teachers were satisfied | Nil | Nil |
| 3 | The learning outcomes are relevant to practical needs | Most of the teachers were satisfied | Nil | Nil |
| 4 | The appropriate teaching learning methods is proposed in the curriculum | Most of the teachers were satisfied | Nil | Nil |





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| 5 | Adequate training is provided to adapt to online teaching curriculum | Most of the teachers were satisfied | Nil | Nil |
| 6 | The evaluation process is adapted as per curriculum | Most of the teachers were satisfied | Nil | Nil |
| 7 | Syllabus is need based with respect to the recent advancements | A few were not satisfied | Add recent modern advancement | Message conveyed to the principal and to include in the agenda for communication to KUHS |
| 8 | The curriculum has good balance between theory & practical's | Most of the teachers were satisfied | Nil | Nil |
| 9 | The listed as reference materials are relevant and updated books prescribed | Most of the teachers were satisfied | Nil | Nil |

ACTION TAKEN REPORT EMPLOYERS FEEDBACK 2023-2024

Stake Holder: Employers

| Q No | Parameter | Analysis | Suggestion | Action Taken |
|------|--|--|---|--|
| 1 | Our students have the ability to find solutions to real life/ practical problems in the society through the use of the syllabi | Most of the employers were satisfied | Nil | Nil |
| 2 | Our students have reasonable practical and laboratory skills to analyze and make decisions | Most of the employers were satisfied | Nil | Nil |
| 3 | Our students have Professional ethics and behavior | Some of the employers were unsatisfied | Include classes on professional ethics and behavior | Message conveyed to the principal and decided to include it in value added courses |
| 4 | Our students have good Oral & written communication abilities | Most of the professionals were satisfied | Nil | Nil |

Manassery PO, Mukkam, 673602, Kozhikode, Kerala

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🌐 www.kmctayurvedacollege.org



REGISTRATION AND
ENTREPRENEURSHIP
DEVELOPMENT CENTRE

90P

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MEDICAL COLLEGE



ACTION TAKEN REPORT ON ALUMNI FEEDBACK 2023-2024

Stake Holder: Alumni

| Q.No | Parameter | Analysis | Suggestions | Action taken |
|------|--|-----------------------------------|---|--|
| 1 | The course outcomes are well defined and clear | Most of the alumni were satisfied | Nil | Nil |
| 2 | The value- added courses are offered in the Curriculum | Most of the alumni were satisfied | Nil | Nil |
| 3 | The course in curriculum emphasize on personal and career development | Most of the alumni were satisfied | Nil | Nil |
| 4 | The course syllabi have rational between theory and practical | A few were not satisfied | Some students were the opinion that the syllabus was not balance between theory and practical | Message conveyed to the principal and to include in the agenda for communication to KUHS |
| 5 | The design of course contributes to extra learning or self-learning also | Most of the alumni were satisfied | Nil | Nil |

ACTION TAKEN REPORT ON PROFESSIONALS FEEDBACK 2023-2024

Stake Holder: Professionals

| Q No | Parameter | Analysis | Suggestion | Action Taken |
|------|---|--|--|--|
| 1 | Syllabus is suitable to the course | Most of the professionals were satisfied | Nil | Nil |
| 2 | Curricula developed and implemented have relevance to the local, national, regional and global health care needs. | Some of the professionals were unsatisfied | Curricula should include wide areas of health care | Message conveyed to the principal and to include in the agenda for communication to KUHS |



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|---|--|--|-----|-----|
| 3 | Course outcome of the syllabus is well defined and clear | Most of the professionals were satisfied | Nil | Nil |
| 4 | The courses have good balance between theory and practical's | Most of the professionals were satisfied | Nil | Nil |



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K.M.C.T. AYURVEDA
MEDICAL COLLEGE



2022 - 2023



MINUTES OF ACADEMIC COUNCIL COMMITTEE MEETING

2022-2023

| | |
|---------------------|------------------------------------|
| Name of the Meeting | Academic Council Committee Meeting |
| Date: 3.10.22 | Venue: Principal chamber |

AGENDA:

1. Interdisciplinary/Interdepartmental courses
2. To discuss regarding NAAC accreditation work
3. PTA meeting
4. Analysis of Regular exam Results
5. Supplementary batch preparation
6. Extracurricular Activities for students
7. Review of academic plan and preparation
8. Attendance evaluation & scheduling
9. Strategic planning for the next five academic years
10. Value Added and Add on courses
11. Faculty enrollment for PhD
12. Stake holders feedback report



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MEDICAL COLLEGE



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AYURVEDA MEDICAL COLLEGE

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Details of Team Members

| Faculty Name | Designation | Signature |
|----------------------|----------------------|-----------|
| Dr. Subhasree G.M | Principal, Professor | |
| Dr. Dinesh Kumar P.M | Professor | |
| Dr. Vajrini P. | Professor | |
| Dr. Jaseena | Associate Professor | |
| Dr. Lathur V.V | Associate Professor | |
| Dr. Hari Krishnan | Professor | |
| Dr. Sarat .K. Babu | Professor | |
| Dr. Suresh V.S | Associate Professor | |
| Dr. Subini Suresh | Associate Professor | |
| Dr. Satish Mohan | Professor | |
| Dr. Sheila | Professor | |
| Dr. Najeeb | Associate Professor | |
| Dr. Adarsh | Professor | |
| Dr. Sharon | Associate Professor | |

| Sl No | Minutes of Meeting | Action taken |
|-------|--|---|
| 1. | Interdisciplinary/Interdepartmental courses: It has been determined that faculty members will select subjects for interdisciplinary and interdepartmental courses from their respective fields. Additionally, for Add-on Courses and Value-added courses. | It is ensured that letters are sent to the respective departments without fail. |
| 2. | To discuss regarding NAAC accreditation work: The NAAC work is under progress and the documentation of each program done regularly. | A tentative plan has been formulated and presented to the Principal. |
| 3. | PTA meeting: The principal has requested all class coordinators to notify the general PTA meeting tentatively scheduled for November 21, 2022 from 9:30 am to 2:30 pm. Class coordinators are directed to prepare all necessary documents, including students' leave status, academic progress, and disciplinary records, prior to the | The management needs to be informed about the meeting details. |



Dr. Subhasree
PRINCIPAL
KMCT AYURVEDA MEDICAL COLLEGE
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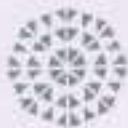
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| | meeting. | |
| 4. | <p>Analysis of Regular exam Results</p> <p>There is a need to enhance the quality of the results. The principal has instructed all faculty members who couldn't achieve a 100% pass rate in their respective subjects to submit a letter outlining the measures they intend to implement for improving results in the next academic year.</p> | The teachers have written explanation letters regarding the absence of a 100% pass rate and have outlined measures to enhance results. Failed students were supported and motivated through mentoring and revision classes. |
| 5. | <p>Supplementary batch preparation</p> <p>Regarding the notification for the second year supplementary examinations, the Principal has tasked for obtaining the details of all students scheduled to appear for these exams.</p> | Teachers are advised to ensure that students are adequately prepared to pass the exams and to take time for revision classes accordingly. |
| 6. | <p>Extracurricular Activities for students:</p> <p>Since we have an operational indoor stadium within the KMCT Campus, all class coordinators are directed to notify students and compile a list of those interested in participating in sports and arts. A schedule will be arranged to utilize these facilities, along with access to the gymnasium within the campus premises.</p> | Class coordinators are directed to disseminate the information within their respective classes. |
| 7. | <p>Review of academic plan and preparation</p> <p>Principal instructed to submit full preparation in an organized manner.</p> | Class coordinators are briefed on the preparation of the academic plan and forwarded to HODs. |
| 8 | <p>Attendance evaluation & scheduling</p> <p>Attendance shall be evaluated every month and informed to parents about the shortages if any, so before university exam.</p> <p>All HODs shall display the monthly attendance of the students in the notice board.</p> | It is ensured that letters are sent to the respective departments HOD's. |
| 9 | <p>Strategic planning for the next five academic years</p> <p>KMCT Ayurveda College targets to achieve NAAC Accreditation with good academics and infrastructure. Thus the institution started to sustain research and development programs. Committee members made systematic planning to execute additional programs for improving student quality and academic excellence. Recruiting vigilant staffs to exercise proper output</p> | A tentative plan has been formulated and presented to the Principal. |





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| 12 | Stake holders feedback report The feedback analysis committee designed and collected feedback from different sections of stake holder of the institution in order to evaluate the remedial measures to be taken for providing better quality services. | The data collected was consolidated sorted and analyzed for drafting a report. The area of concern was noted and actions were taken accordingly. |

Copy to

1. Director
2. Vice Principal
3. All HODs
4. Administrative Officer
5. Academic Meeting Coordinator



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KMCT, AYURVEDA
MEDICAL COLLEGE





ACTION TAKEN REPORT ON STUDENTS FEEDBACK 2022-2023

Stake holder: Students

| Q. No | Parameter | Analysis | Suggestions | Action taken |
|-------|--|-------------------------------------|---|--|
| 1 | The course outcomes are well defined and clear | Most of the students were satisfied | Nil | Nil |
| 2 | The value- added courses are offered in the Curriculum | Most of the students were satisfied | Nil | Nil |
| 3 | The course in curriculum emphasize on personal and career development | Most of the students were satisfied | Nil | Nil |
| 4 | The course syllabi have rational between theory and practical | Most of the students were satisfied | Nil | Nil |
| 5 | The design of course contributes to extra learning or self-learning also | A few were not satisfied | Some students were having difficulties with extra learning (electives). | Message conveyed to the principal and teachers were informed to guide them with electives. |

ACTION TAKEN REPORT ON TEACHERS FEEDBACK 2022-2023

Stake Holder: Teachers

| Q.No | Parameter | Analysis | Suggestion | Action Taken |
|------|---|-------------------------------------|------------|--------------|
| 1 | The course outcomes are clearly stated | Most of the teachers were satisfied | Nil | Nil |
| 2 | The syllabus is suitable to the course | Most of the teachers were satisfied | Nil | Nil |
| 3 | The learning outcomes are relevant to practical needs | Most of the teachers were satisfied | Nil | Nil |
| 4 | The appropriate teaching learning methods is proposed in the curriculum | Most of the teachers were satisfied | Nil | Nil |



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| 5 | Adequate training is provided to adapt to online teaching curriculum | Most of the teachers were satisfied | Nil | Nil |
| 6 | The evaluation process is adapted as per curriculum | Most of the teachers were satisfied | Nil | Nil |
| 7 | Syllabus is need based with respect to the recent advancements | A few were not satisfied | Add recent modern advancement | Message conveyed to the principal and to include in the agenda for communication to KUHS |
| 8 | The curriculum has good balance between theory & practical's | Most of the teachers were satisfied | Nil | Nil |
| 9 | The listed as reference materials are relevant and updated books prescribed | Most of the teachers were satisfied | Nil | Nil |

ACTION TAKEN REPORT EMPLOYERS FEEDBACK 2022-2023

Stake Holder: Employers

| Q No | Parameter | Analysis | Suggestion | Action Taken |
|------|--|--|---|--|
| 1 | Our students have the ability to find solutions to real life/ practical problems in the society through the use of the syllabi | Most of the employers were satisfied | Nil | Nil |
| 2 | Our students have reasonable practical and laboratory skills to analyze and make decisions | Most of the employers were satisfied | Nil | Nil |
| 3 | Our students have Professional ethics and behavior | Some of the employers were unsatisfied | Include classes on professional ethics and behavior | Message conveyed to the principal and decided to include it in value added courses |
| 4 | Our students have good Oral & written communication abilities | Most of the professionals were satisfied | Nil | Nil |

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KOZHIKODE

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ACTION TAKEN REPORT ON ALUMNI FEEDBACK 2022-2023

Stake Holder: Alumni

| Q.No | Parameter | Analysis | Suggestions | Action taken |
|------|--|-----------------------------------|---|--|
| 1 | The course outcomes are well defined and clear | Most of the alumni were satisfied | Nil | Nil |
| 2 | The value-added courses are offered in the Curriculum | Most of the alumni were satisfied | Nil | Nil |
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ACTION TAKEN REPORT ON PROFESSIONALS FEEDBACK 2022-2023

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| Q No | Parameter | Analysis | Suggestion | Action Taken |
|------|---|--|---|--|
| 1 | Syllabus is suitable to the course | Most of the professionals were satisfied | Nil | Nil |
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| 3 | Course outcome of the syllabus is well defined and clear | Most of the professionals were satisfied | Nil | Nil |
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MEDICAL COLLEGE



2021 - 2022



MINUTES OF ACADEMIC COUNCIL COMMITTEE MEETING

2021--2022

| | |
|---------------------|------------------------------------|
| Name of the Meeting | Academic Council Committee Meeting |
| Date: 2.9.2021 | Venue: Principal chamber |

AGENDA:

1. Interdisciplinary/Interdepartmental courses
2. To discuss regarding NAAC accreditation work
3. PTA meeting
4. Analysis of Regular exam Results
5. Supplementary batch preparation
6. Extracurricular Activities for students
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PRINCIPAL
K.M.C.T. AYURVEDA
MEDICAL COLLEGE



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Details of Team Members

| Faculty Name | Designation | Signature |
|---------------------|----------------------|-----------|
| Dr Zubhasree H | Principal, Professor | |
| Dr Dinesh Kumar P.M | Professor | |
| Dr Vipin P.C | Associate Professor | |
| Dr Jaseena | Associate Professor | |
| Dr Gatheesh VV | Associate Professor | |
| Dr Haei Keishnan | Professor | |
| Dr Saeat K Babu | Professor | |
| Dr Suresh VS | Associate Professor | |
| Dr Subin Suresh | Associate Professor | |
| Dr Saan Mohan | Professor | |
| Dr Sheela | Professor | |
| Dr Najeeb | Associate Professor | |
| Dr Adarsh | Professor | |
| Dr Alex | Associate Professor | |

| Sl No | Minutes of Meeting | Action taken |
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| 1. | Interdisciplinary/Interdepartmental courses: It has been determined that faculty members will select subjects for interdisciplinary and interdepartmental courses from their respective fields. Additionally, for Add-on Courses and Value-added courses. | It is ensured that letters are sent to the respective departments without fail. |
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INNOVATION AND
ENTREPRENEURSHIP
DEVELOPMENT CENTRE





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MEDICAL COLLEGE





ACTION TAKEN REPORT ON STUDENTS FEEDBACK 2021-2022

Stake holder: Students

| Q. No | Parameter | Analysis | Suggestions | Action taken |
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| 1 | The course outcomes are well defined and clear | Most of the students were satisfied | Nil | Nil |
| 2 | The value- added courses are offered in the Curriculum | Most of the students were satisfied | Nil | Nil |
| 3 | The course in curriculum emphasize on personal and career development | Most of the students were satisfied | Nil | Nil |
| 4 | The course syllabi have rational between theory and practical | Most of the students were satisfied | Nil | Nil |
| 5 | The design of course contributes to extra learning or self-learning also | A few were not satisfied | Some students were having difficulties with extra learning (electives). | Message conveyed to the principal and teachers were informed to guide them with electives. |

ACTION TAKEN REPORT ON TEACHERS FEEDBACK 2021-2022

Stake Holder: Teachers

| Q.No | Parameter | Analysis | Suggestion | Action Taken |
|------|---|-------------------------------------|------------|--------------|
| 1 | The course outcomes are clearly stated | Most of the teachers were satisfied | Nil | Nil |
| 2 | The syllabus is suitable to the course | Most of the teachers were satisfied | Nil | Nil |
| 3 | The learning outcomes are relevant to practical needs | Most of the teachers were satisfied | Nil | Nil |
| 4 | The appropriate teaching learning methods is proposed in the curriculum | Most of the teachers were satisfied | Nil | Nil |



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| | | | | |
|---|---|-------------------------------------|-------------------------------|--|
| 5 | Adequate training is provided to adapt to online teaching curriculum | Most of the teachers were satisfied | Nil | Nil |
| 6 | The evaluation process is adapted as per curriculum | Most of the teachers were satisfied | Nil | Nil |
| 7 | Syllabus is need based with respect to the recent advancements | A few were not satisfied | Add recent modern advancement | Message conveyed to the principal and to include in the agenda for communication to KUHS |
| 8 | The curriculum has good balance between theory & practical's | Most of the teachers were satisfied | Nil | Nil |
| 9 | The listed as reference materials are relevant and updated books prescribed | Most of the teachers were satisfied | Nil | Nil |

ACTION TAKEN REPORT EMPLOYERS FEEDBACK 2021-2022

Stake Holder: Employers

| Q No | Parameter | Analysis | Suggestion | Action Taken |
|------|--|--|---|--|
| 1 | Our students have the ability to find solutions to real life/ practical problems in the society through the use of the syllabi | Most of the employers were satisfied | Nil | Nil |
| 2 | Our students have reasonable practical and laboratory skills to analyze and make decisions | Most of the employers were satisfied | Nil | Nil |
| 3 | Our students have Professional ethics and behavior | Some of the employers were unsatisfied | Include classes on professional ethics and behavior | Message conveyed to the principal and decided to include it in value added courses |
| 4 | Our students have good Oral & written communication abilities | Most of the professionals were satisfied | Nil | Nil |





ACTION TAKEN REPORT ON ALUMNI FEEDBACK 2021-2022

Stake Holder: Alumni

| Q.No | Parameter | Analysis | Suggestions | Action taken |
|------|--|-----------------------------------|---|--|
| 1 | The course outcomes are well defined and clear | Most of the alumni were satisfied | Nil | Nil |
| 2 | The value- added courses are offered in the Curriculum | Most of the alumni were satisfied | Nil | Nil |
| 3 | The course in curriculum emphasize on personal and career development | Most of the alumni were satisfied | Nil | Nil |
| 4 | The course syllabi have rational between theory and practical | A few were not satisfied | Some students were the opinion that the syllabus was not balance between theory and practical | Message conveyed to the principal and to include in the agenda for communication to KUHS |
| 5 | The design of course contributes to extra learning or self-learning also | Most of the alumni were satisfied | Nil | Nil |

ACTION TAKEN REPORT ON PROFESSIONALS FEEDBACK 2021-2022

Stake Holder: Professionals

| Q No | Parameter | Analysis | Suggestion | Action Taken |
|------|---|--|---|--|
| 1 | Syllabus is suitable to the course | Most of the professionals were satisfied | Nil | Nil |
| 2 | Curricula developed and implemented have relevance to the local, national, regional and global health care needs. | Some of the professionals were unsatisfied | Curricula should include wide areas of health | Message conveyed to the principal and to include in the agenda for communication to KUHS |





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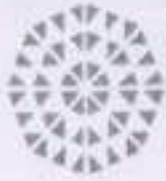
| | | | | |
|---|--|--|-----|-----|
| 3 | Course outcome of the syllabus is well defined and clear | Most of the professionals were satisfied | Nil | Nil |
| 4 | The courses have good balance between theory and practical's | Most of the professionals were satisfied | Nil | Nil |



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2020 - 2021



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MINUTES OF ACADEMIC COUNCIL COMMITTEE MEETING

2020--2021

| | |
|---------------------|------------------------------------|
| Name of the Meeting | Academic Council Committee Meeting |
| Date: 6.10.20 | Venue: Principal chamber |

AGENDA:

1. Interdisciplinary/Interdepartmental courses
2. To discuss regarding NAAC accreditation work
3. PTA meeting
4. Analysis of Regular exam Results
5. Supplementary batch preparation
6. Extracurricular Activities for students
7. Review of academic plan and preparation
8. Attendance evaluation & scheduling
9. Strategic planning for the next five academic years
10. Value Added and Add on courses
11. Faculty enrollment for PhD
12. Stake holders feedback report

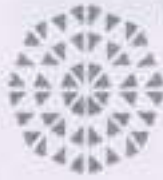
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Details of Team Members

| Faculty Name | Designation | Signature |
|----------------------|----------------------|-----------|
| Dr Subhasree G.H | Professor, Principal | |
| Dr Dineesh Kumar P.M | Professor | |
| Dr Vipin P.C | Associate Professor | |
| Dr Jayaena | Associate Professor | |
| Dr Ramesh VV | Associate Professor | |
| Dr Harikrishnan | Professor | |
| Dr Suresh K Bala | Professor | |
| Dr Suresh V.S | Associate Professor | |
| Dr Subin Suresh | Associate Professor | |
| Dr Saur Mohan | Professor | |
| Dr Sheela | Professor | |
| Dr Mandar Tare | Associate Professor | |
| Dr Akush | Professor | |
| Dr Alex | Associate Professor | |

| Sl No | Minutes of Meeting | Action taken |
|-------|---|---|
| 1. | Interdisciplinary/Interdepartmental courses: It has been determined that faculty members will select subjects for interdisciplinary and interdepartmental courses from their respective fields. Additionally, for Add-on Courses and Value-added courses. | It is ensured that letters are sent to the respective departments without fail. |
| 2. | To discuss regarding NAAC accreditation work: The NAAC work is under progress and the documentation of each program done regularly. | A tentative plan has been formulated and presented to the Principal. |
| 3. | PTA meeting: The principal has requested all class coordinators to notify the general PTA meeting tentatively scheduled for December 15, 2020 from 9:30 am to 2:30 pm. <i>Class</i> | The management needs to be informed about the meeting details. |

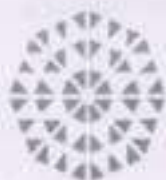
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| | | |
|----|--|---|
| | coordinators are directed to prepare all necessary documents, including students' leave status, academic progress, and disciplinary records, prior to the meeting. | |
| 4. | <p>Analysis of Regular exam Results</p> <p>There is a need to enhance the quality of the results. The principal has instructed all faculty members who couldn't achieve a 100% pass rate in their respective subjects to submit a letter outlining the measures they intend to implement for improving results in the next academic year.</p> | The teachers have written explanation letters regarding the absence of a 100% pass rate and have outlined measures to enhance results. Failed students were supported and motivated through mentoring and revision classes. |
| 5. | <p>Supplementary batch preparation</p> <p>Regarding the notification for the second year supplementary examinations, the Principal has tasked for obtaining the details of all students scheduled to appear for these exams.</p> | Teachers are advised to ensure that students are adequately prepared to pass the exams and to take time for revision classes accordingly. |
| 6. | <p>Extracurricular Activities for students:</p> <p>Since we have an operational indoor stadium within the KMCT Campus, all class coordinators are directed to notify students and compile a list of those interested in participating in sports and arts. A schedule will be arranged to utilize these facilities, along with access to the gymnasium within the campus premises.</p> | Class coordinators are directed to disseminate the information within their respective classes. |
| 7. | <p>Review of academic plan and preparation</p> <p>Principal instructed to submit full preparation in an organized manner.</p> | Class coordinators are briefed on the preparation of the academic plan and forwarded to HODs. |
| 8 | <p>Attendance evaluation & scheduling</p> <p>Attendance shall be evaluated every month and informed to parents about the shortages if any, so before university exam.</p> <p>All HODs shall display the monthly attendance of the students in the notice board.</p> | It is ensured that letters are sent to the respective departments HOD's. |
| 9 | <p>Strategic planning for the next five academic years</p> <p>KMCT Ayurveda College targets to achieve NAAC Accreditation with good academics and infrastructure.</p> | A tentative plan has been formulated and presented to the Principal. |





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| | | |
|----|--|--|
| | Thus the institution started to sustain research and development programs. Committee members made systematic planning to execute additional programs for improving student quality and academic excellence. Recruiting vigilant staffs to exercise proper output from the students through add on and value added courses. | |
| 10 | Value Added and Add on courses Principal instructed to submit full preparation in an organized manner. | All HODs were informed regarding the topics to be selected for courses. |
| 11 | Faculty enrollment for PhD As a part of improving quality, principal instructed all eligible faculty members to enroll for PhD. | The faculties were engaged to take up PhD programmes. |
| 12 | Stake holders feedback report The feedback analysis committee designed and collected feedback from different sections of stake holder of the institution in order to evaluate the remedial measures to be taken for providing better quality services. | The data collected was consolidated sorted and analyzed for drafting a report. The area of concern was noted and actions were taken accordingly. |

Copy to

1. Director
2. Vice Principal
3. All HODs
4. Administrative Officer
5. Academic Meeting Coordinator



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ACTION TAKEN REPORT ON STUDENTS FEEDBACK 2020-2021

Stake holder: Students

| Q no | Parameter | Analysis | Suggestions | Action taken |
|------|--|-------------------------------------|---|--|
| 1 | The course outcomes are well defined and clear | Most of the students were satisfied | Nil | Nil |
| 2 | The value- added courses are offered in the Curriculum | Most of the students were satisfied | Nil | Nil |
| 3 | The course in curriculum emphasize on personal and career development | Most of the students were satisfied | Nil | Nil |
| 4 | The course syllabi have rational between theory and practical | A few were not satisfied | Some students were the opinion that the syllabus was not balance between theory and practical | Message conveyed to the principal and to include in the agenda for communication to KUHS |
| 5 | The design of course contributes to extra learning or self-learning also | Most of the students were satisfied | Nil | Nil |



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ACTION TAKEN REPORT ON TEACHERS FEEDBACK 2020-2021

Stake Holder: Teachers

| Q No | Parameter | Analysis | Suggestion | Action Taken |
|------|---|-------------------------------------|-------------------------------|--|
| 1 | The course outcomes are clearly stated | Most of the teachers were satisfied | Nil | Nil |
| 2 | The syllabus is suitable to the course | Most of the teachers were satisfied | Nil | Nil |
| 3 | The learning outcomes are relevant to practical needs | Most of the teachers were satisfied | Nil | Nil |
| 4 | The appropriate teaching learning methods is proposed in the curriculum | Most of the teachers were satisfied | Nil | Nil |
| 5 | Adequate training is provided to adapt to online teaching curriculum | Most of the teachers were satisfied | Nil | Nil |
| 6 | The evaluation process is adapted as per curriculum | Most of the teachers were satisfied | Nil | Nil |
| 7 | Syllabus is need based with respect to the recent advancements | A few were not satisfied | Add recent modern advancement | Message conveyed to the principal and to include in the agenda for communication to KUHS |
| 8 | The curriculum has good balance between theory & practicals | Most of the teachers were satisfied | Nil | Nil |
| 9 | The listed as reference materials are relevant and updated books prescribed | Most of the teachers were satisfied | Nil | Nil |



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ACTION TAKEN REPORT ON TEACHERS FEEDBACK 2020-2021

Stake Holder: Teachers

| Q No | Parameter | Analysis | Suggestion | Action Taken |
|------|---|-------------------------------------|-------------------------------|--|
| 1 | The course outcomes are clearly stated | Most of the teachers were satisfied | Nil | Nil |
| 2 | The syllabus is suitable to the course | Most of the teachers were satisfied | Nil | Nil |
| 3 | The learning outcomes are relevant to practical needs | Most of the teachers were satisfied | Nil | Nil |
| 4 | The appropriate teaching learning methods is proposed in the curriculum | Most of the teachers were satisfied | Nil | Nil |
| 5 | Adequate training is provided to adapt to online teaching curriculum | Most of the teachers were satisfied | Nil | Nil |
| 6 | The evaluation process is adapted as per curriculum | Most of the teachers were satisfied | Nil | Nil |
| 7 | Syllabus is need based with respect to the recent advancements | A few were not satisfied | Add recent modern advancement | Message conveyed to the principal and to include in the agenda for communication to KUHS |
| 8 | The curriculum has good balance between theory & practicals | Most of the teachers were satisfied | Nil | Nil |
| 9 | The listed as reference materials are relevant and updated books prescribed | Most of the teachers were satisfied | Nil | Nil |



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ACTION TAKEN REPORT ON EMPLOYER'S FEEDBACK 2020-2021

Stake Holder: Alumni

| Q no | Parameter | Analysis | Suggestions | Action taken |
|------|--|-----------------------------------|---|--|
| 1 | The course outcomes are well defined and clear | Most of the alumni were satisfied | Nil | Nil |
| 2 | The value-added courses are offered in the Curriculum | Most of the alumni were satisfied | Nil | Nil |
| 3 | The course in curriculum emphasize on personal and career development | Most of the alumni were satisfied | Nil | Nil |
| 4 | The course syllabi have rational between theory and practical | A few were not satisfied | Some students were the opinion that the syllabus was not balance between theory and practical | Message conveyed to the principal and to include in the agenda for communication to KUHS |
| 5 | The design of course contributes to extra learning or self-learning also | Most of the alumni were satisfied | Nil | Nil |



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ACTION TAKEN REPORT ON EMPLOYER'S FEEDBACK 2020-2021

Stake Holder: Employers

| Q No | Parameter | Analysis | Suggestion | Action Taken |
|------|--|--|---|--|
| 1 | Our students have the ability to find solutions to real life/ practical problems in the society through the use of the syllabi | Most of the employers were satisfied | Nil | Nil |
| 2 | Our students have reasonable practical and laboratory skills to analyze and make decisions | Most of the employers were satisfied | Nil | Nil |
| 3 | Our students have Professional ethics and behavior | Some of the employers were unsatisfied | Include classes on professional ethics and behavior | Message conveyed to the principal and decided to include it in value added courses |
| 4 | Our students have good Oral & written communication abilities | Most of the professionals were satisfied | Nil | Nil |



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ACTION TAKEN REPORT ON EMPLOYER'S FEEDBACK 2020-2021

Stake Holder: Professionals

| Q No | Parameter | Analysis | Suggestion | Action Taken |
|------|---|--|--|--|
| 1 | Syllabus is suitable to the course | Most of the professionals were satisfied | Nil | Nil |
| 2 | Curricula developed and implemented have relevance to the local, national, regional and global health care needs. | Some of the professionals were unsatisfied | Curricula should include wide areas of health care | Message conveyed to the principal and to include in the agenda for communication to KUHS |
| 3 | Course outcome of the syllabus is well defined and clear | Most of the professionals were satisfied | Nil | Nil |
| 4 | The courses have good balance between theory and practical's | Most of the professionals were satisfied | Nil | Nil |

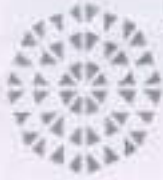


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2019 - 2020



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MINUTES OF ACADEMIC COUNCIL COMMITTEE MEETING

2019-2020

| | |
|---------------------|------------------------------------|
| Name of the Meeting | Academic Council Committee Meeting |
| Date: 23.10.19 | Venue: Principal chamber |

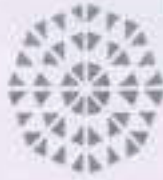
AGENDA:

1. Interdisciplinary/Interdepartmental courses
2. To discuss regarding NAAC accreditation work
3. PTA meeting
4. Analysis of Regular exam Results
5. Supplementary batch preparation
6. Extracurricular Activities for students
7. Review of academic plan and preparation
8. Attendance evaluation & scheduling
9. Strategic planning for the next five academic years
10. Value Added and Add on courses
11. Faculty enrollment for PhD
12. Stake holders feedback report



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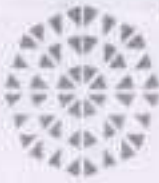
Details of Team Members

| Faculty Name | Designation | Signature |
|---------------------|----------------------|-----------|
| Dr. Dinesh Kumar PM | Principal, Professor | |
| Dr. Subhasree Ch.H | Professor | |
| Dr. Vijay P.C | Associate Professor | |
| Dr. Jareena | Associate Professor | |
| Dr. Rathesh V.V | Associate Professor | |
| Dr. Harikrishnan | Professor | |
| Dr. Sarat K. Babu | Professor | |
| Dr. Suresh V.S | Associate Professor | |
| Dr. Subini Suresh | Associate Professor | |
| Dr. George | Professor | |
| Dr. Valsan Kurian | Professor | |
| Dr. Mandar Tam | Associate Professor | |
| Dr. Abash | Professor | |
| Dr. Alex George | Associate Professor | |

| Sl No | Minutes of Meeting | Action taken |
|-------|---|---|
| 1. | Interdisciplinary/Interdepartmental courses: It has been determined that faculty members will select subjects for interdisciplinary and interdepartmental courses from their respective fields. Additionally, for Add-on Courses and Value-added courses. | It is ensured that letters are sent to the respective departments without fail. |
| 2. | To discuss regarding NAAC accreditation work: The NAAC work is under progress and the documentation of each program done regularly. | A tentative plan has been formulated and presented to the Principal. |
| 3. | PTA meeting: The principal has requested all class coordinators to notify the general PTA meeting tentatively scheduled for November 6, 2019 from 9:30 am to 2:30 pm. Class | The management needs to be informed about the meeting details. |



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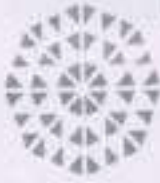
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| | | |
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| | coordinators are directed to prepare all necessary documents, including students' leave status, academic progress, and disciplinary records, prior to the meeting. | |
| 4. | <p>Analysis of Regular exam Results</p> <p>There is a need to enhance the quality of the results. The principal has instructed all faculty members who couldn't achieve a 100% pass rate in their respective subjects to submit a letter outlining the measures they intend to implement for improving results in the next academic year.</p> | The teachers have written explanation letters regarding the absence of a 100% pass rate and have outlined measures to enhance results. Failed students were supported and motivated through mentoring and revision classes. |
| 5. | <p>Supplementary batch preparation</p> <p>Regarding the notification for the second year supplementary examinations, the Principal has tasked for obtaining the details of all students scheduled to appear for these exams.</p> | Teachers are advised to ensure that students are adequately prepared to pass the exams and to take time for revision classes accordingly. |
| 6. | <p>Extracurricular Activities for students:</p> <p>Since we have an operational indoor stadium within the KMCT Campus, all class coordinators are directed to notify students and compile a list of those interested in participating in sports and arts. A schedule will be arranged to utilize these facilities, along with access to the gymnasium within the campus premises.</p> | Class coordinators are directed to disseminate the information within their respective classes. |
| 7. | <p>Review of academic plan and preparation</p> <p>Principal instructed to submit full preparation in an organized manner.</p> | Class coordinators are briefed on the preparation of the academic plan and forwarded to HODs. |
| 8. | <p>Attendance evaluation & scheduling</p> <p>Attendance shall be evaluated every month and informed to parents about the shortages if any, so before university exam.</p> <p>All HODs shall display the monthly attendance of the students in the notice board.</p> | It is ensured that letters are sent to the respective departments HOD's. |
| 9. | <p>Strategic planning for the next five academic years</p> <p>KMCT Ayurveda College targets to achieve NAAC Accreditation with good academics and infrastructure.</p> | A tentative plan has been formulated and presented to the Principal. |





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| | | |
|----|--|--|
| | Thus the institution started to sustain research and development programs. Committee members made systematic planning to execute additional programs for improving student quality and academic excellence. Recruiting vigilant staffs to exercise proper output from the students through add on and value added courses. | |
| 10 | Value Added and Add on courses Principal instructed to submit full preparation in an organized manner. | All HODs were informed regarding the topics to be selected for courses. |
| 11 | Faculty enrollment for PhD As a part of improving quality, principal instructed all eligible faculty members to enroll for PhD. | The faculties were engaged to take up PhD programmes. |
| 12 | Stake holders feedback report The feedback analysis committee designed and collected feedback from different sections of stake holder of the institution in order to evaluate the remedial measures to be taken for providing better quality services. | The data collected was consolidated sorted and analyzed for drafting a report. The area of concern was noted and actions were taken accordingly. |

Copy to

1. Director
2. Vice Principal
3. All HODs
4. Administrative Officer
5. Academic Meeting Coordinator




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ACTION TAKEN REPORT ON STUDENTS FEEDBACK 2019-2020

Stake holder: Students

| Q no | Parameter | Analysis | Suggestions | Action taken |
|------|--|-------------------------------------|---|--|
| 1 | The course outcomes are well defined and clear | Most of the students were satisfied | Nil | Nil |
| 2 | The value- added courses are offered in the Curriculum | Most of the students were satisfied | Nil | Nil |
| 3 | The course in curriculum emphasize on personal and career development | Most of the students were satisfied | Nil | Nil |
| 4 | The course syllabi have rational between theory and practical | A few were not satisfied | Some students were the opinion that the syllabus was not balance between theory and practical | Message conveyed to the principal and to include in the agenda for communication to KUHS |
| 5 | The design of course contributes to extra learning or self-learning also | Most of the students were satisfied | Nil | Nil |



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ACTION TAKEN REPORT ON TEACHERS FEEDBACK 2019-2020

Stake Holder: Teachers

| Q No | Parameter | Analysis | Suggestion | Action Taken |
|------|---|-------------------------------------|-------------------------------|--|
| 1 | The course outcomes are clearly stated | Most of the teachers were satisfied | Nil | Nil |
| 2 | The syllabus is suitable to the course | Most of the teachers were satisfied | Nil | Nil |
| 3 | The learning outcomes are relevant to practical needs | Most of the teachers were satisfied | Nil | Nil |
| 4 | The appropriate teaching learning methods is proposed in the curriculum | Most of the teachers were satisfied | Nil | Nil |
| 5 | Adequate training is provided to adapt to online teaching curriculum | Most of the teachers were satisfied | Nil | Nil |
| 6 | The evaluation process is adapted as per curriculum | Most of the teachers were satisfied | Nil | Nil |
| 7 | Syllabus is need based with respect to the recent advancements | A few were not satisfied | Add recent modern advancement | Message conveyed to the principal and to include in the agenda for communication to KUHS |
| 8 | The curriculum has good balance between theory & practicals | Most of the teachers were satisfied | Nil | Nil |
| 9 | The listed as reference materials are relevant and updated books prescribed | Most of the teachers were satisfied | Nil | Nil |





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ACTION TAKEN REPORT ON EMPLOYER'S FEEDBACK 2019-2020

Stake Holder: Employers

| Q No | Parameter | Analysis | Suggestion | Action Taken |
|------|---|--|---|--|
| 1 | Our students have the ability to find solutions to real life/practical problems in the society through the use of the syllabi | Most of the employers were satisfied | Nil | Nil |
| 2 | Our students have reasonable practical and laboratory skills to analyze and make decisions | Most of the employers were satisfied | Nil | Nil |
| 3 | Our students have Professional ethics and behavior | Some of the employers were unsatisfied | Include classes on professional ethics and behavior | Message conveyed to the principal and decided to include it in value added courses |
| 4 | Our students have good Oral & written communication abilities | Most of the professionals were satisfied | Nil | Nil |



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ACTION TAKEN REPORT ON EMPLOYER'S FEEDBACK 2019-2020

Stake Holder: Alumni

| Q no | Parameter | Analysis | Suggestions | Action taken |
|------|--|-----------------------------------|---|--|
| 1 | The course outcomes are well defined and clear | Most of the alumni were satisfied | Nil | Nil |
| 2 | The value-added courses are offered in the Curriculum | Most of the alumni were satisfied | Nil | Nil |
| 3 | The course in curriculum emphasize on personal and career development | Most of the alumni were satisfied | Nil | Nil |
| 4 | The course syllabi have rational between theory and practical | A few were not satisfied | Some students were the opinion that the syllabus was not balance between theory and practical | Message conveyed to the principal and to include in the agenda for communication to KUHS |
| 5 | The design of course contributes to extra learning or self-learning also | Most of the alumni were satisfied | Nil | Nil |



Principle

PRINCIPAL
K.M.C.T. AYURVEDA
MEDICAL COLLEGE





KMCT

AYURVEDA MEDICAL COLLEGE

Approved by CCIM and Affiliated to Kerala University of Health Sciences.

ACTION TAKEN REPORT ON EMPLOYER'S FEEDBACK 2019-2020

Stake Holder: Professionals

| Q No | Parameter | Analysis | Suggestion | Action Taken |
|------|---|--|--|--|
| 1 | Syllabus is suitable to the course | Most of the professionals were satisfied | Nil | Nil |
| 2 | Curricula developed and implemented have relevance to the local, national, regional and global health care needs. | Some of the professionals were unsatisfied | Curricula should include wide areas of health care | Message conveyed to the principal and to include in the agenda for communication to KUHS |
| 3 | Course outcome of the syllabus is well defined and clear | Most of the professionals were satisfied | Nil | Nil |
| 4 | The courses have good balance between theory and practical's | Most of the professionals were satisfied | Nil | Nil |



[Signature]
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